



ANNUAL RECYCLING REPORT
For Commercial, Municipal, Institutional Facilities

Due: Feb. 1 of the following year
To: Municipality where
recyclables were granted

County Name: <i>DELAWARE COUNTY</i>		Municipality Name: <i>UPPER CHICHESTER TOWNSHIP</i>	
Name of Establishment:			
Address:		City:	Zip Code:
Email:		Telephone:	Fax:
Primary Business Function:			

How does your establishment handle recyclable materials? Source-separated Commingled Single Stream

How are your recyclable materials collected?

Collected by recycling facility or broker (name): _____

Collected by private hauler (name): _____

Collected by confidential document destruction company (name): _____

Establishment delivers materials to drop-off or curbside program (location): _____

If any of the above methods are used to collect your recyclable materials, do not include weights in the list below. Actual weights will be retrieved from your service provider or drop-off facility.

Establishment delivers materials to recycling facility (name): _____

Other (please specify): _____

- CHECK the box in front of each post-consumer* material that your establishment recycled.
- If your establishment marketed your own recyclables, enter the weight in tons and **attach a legible weight ticket from your recycler**. Subtract processing residue** before entering your weights below.

Note: If you use a commingled or single stream collection system, check the boxes beside each material in the mix.

<u>Material Type</u>	<u>Weight</u>	<u>Material Type</u>	<u>Weight</u>
<input type="checkbox"/> Single Stream: (All recyclables, including fiber, collected together)	[SS1] _____	Metal Cans and Bottles	
<input type="checkbox"/> Commingled: (2 or more recyclables collected together, fiber separate)	[XXX] _____	<input type="checkbox"/> Aluminum Cans	[AA1] _____
		<input type="checkbox"/> Steel & Bimetallic (Tin) Cans	[FO2] _____
		<input type="checkbox"/> Mixed Cans	[MX2] _____
Paper:		Plastics:	
<input type="checkbox"/> Paper: Cardboard	[CO1] _____	<input type="checkbox"/> Plastic: PET	[PA1] _____
<input type="checkbox"/> Paper: Magazines & Catalogs	[PA1] _____	<input type="checkbox"/> Plastic: HDPE	[PA2] _____
<input type="checkbox"/> Paper: Mixed/Other (junk mail, paper bags, paperboard, etc.)	[PA3] _____	<input type="checkbox"/> Plastic: PVC	[PA3] _____
<input type="checkbox"/> Paper: Newsprint	[PA2] _____	<input type="checkbox"/> Plastic: LDPE	[PA4] _____
<input type="checkbox"/> Paper: Office Paper (all grades)	[PA4] _____	<input type="checkbox"/> Plastic: PP	[PA5] _____
<input type="checkbox"/> Paper: Phone Books	[PA6] _____	<input type="checkbox"/> Plastic: PS	[PA6] _____
Glass Bottle and Jars:		<input type="checkbox"/> Plastic: FILM	[PA8] _____
<input type="checkbox"/> Glass: Brown	[GL4] _____	<input type="checkbox"/> Plastic: Mixed	[PA7] _____
<input type="checkbox"/> Glass: Clear	[GL1] _____	<input type="checkbox"/> Plastic: Other	[PA9] _____
<input type="checkbox"/> Glass: Green	[GL3] _____	Organics:	
<input type="checkbox"/> Glass: Mixed	[GL2] _____	<input type="checkbox"/> Food Waste	[FW1] _____
<input type="checkbox"/> Glass: Other	[GL6] _____	<input type="checkbox"/> Wood Waste	[WW1] _____
		<input type="checkbox"/> Yard and Leaf Waste	[Y01] _____

***Report only post-consumer materials on this form. Post-consumer material:** Material that has been used as a consumer item and then diverted from municipal solid waste for the purpose of collection and recycling. The term excludes material generated in manufacturing and converting processes such as manufacturing scrap and trimmings/cuttings. Also, print overruns, overissue publications, and obsolete inventories that did not leave the generating facility would be classified as pre-consumer materials and should **not** be reported on this form.

****Processing residue:** Material that is collected and weighed with recyclables, but is disposed rather than recycled

3. CHECK the box in front of each post-consumer material recycled at your establishment.
4. If you market the recyclables yourself, enter the weight (in tons) of material recycled. No verification is needed for weights reported on this page.

Other Materials Recycled	Code	Weight (tons)
<input type="checkbox"/> Drum: Fiber	DR3	
<input type="checkbox"/> Aluminum Scrap	AA2	
<input type="checkbox"/> Brass	N03	
<input type="checkbox"/> Copper	N02	
<input type="checkbox"/> Ferrous Metals	F01	
<input type="checkbox"/> Non-Ferrous Metals	N01	
<input type="checkbox"/> Lead	N04	
<input type="checkbox"/> Nickel	N10	
<input type="checkbox"/> Stainless Steel	N05	
<input type="checkbox"/> White Goods	F03	
<input type="checkbox"/> Drum: Steel	DR2	
<input type="checkbox"/> Wire/Cable	W01	
<input type="checkbox"/> Mixed Metals	MM1	
<input type="checkbox"/> Glass: Plate	GL5	
<input type="checkbox"/> Drum: Plastic	DR1	
<input type="checkbox"/> Asphalt	ASP	
<input type="checkbox"/> Clothing & Textiles	M03	
<input type="checkbox"/> Construction & Demolition	M02	
<input type="checkbox"/> Furniture & Furnishings	M04	
<input type="checkbox"/> Mattresses	MT1	
<input type="checkbox"/> Rubber Tires	M01	
<input type="checkbox"/> Miscellaneous/Other Items	MIS	
Other, Please list below:		
Household Haz. Waste		
<input type="checkbox"/> Antifreeze	O02	
<input type="checkbox"/> Batteries: Lead Acid	B01	
<input type="checkbox"/> Batteries: Other	B02	
<input type="checkbox"/> Catalytic Converters, Radiators	V01	
<input type="checkbox"/> Computer Systems	CB1	
<input type="checkbox"/> Consumer Electronics	CR1	
<input type="checkbox"/> Fluorescent Tubes/CFL's	FL1	
<input type="checkbox"/> Oil Filters	OL3	
<input type="checkbox"/> Other (paints, varnish, pesticides, etc.)	HHW	
<input type="checkbox"/> Used Oil	OL2	

Conversion Chart	
Antifreeze:	7.2 lbs per gallon
Battery - Lead Acid:	Car = 17.8 lbs Truck = 48.7 lbs Motorcycle = 8.7 lbs
Rubber Tires:	Car = 21 lbs Truck = 70 lbs
Used Oil:	7.2 lbs per gallon
Oil Filters:	1.2 lbs each
Glass - Whole Bottle:	1 ton = 2 yds ¹⁺³
Newsprint - Loose:	1 ton = 3 yds ³
Corrugated Cardboard:	2.5' x 4' x 5' bale = 1100 lbs
Plastic Soda Bottles	30 lbs = 1 yd ³
Whole, Loose:	
Plastic Film:	2.5' x 4' x 5' bale = 1500 lbs
Solid & Liquid Fats:	55 gallon drum = 412 lbs
White Goods	
Freezers:	1 = 250 lbs
Refrigerators:	1 = 250 lbs
Other Appliances:	1 = 150 lbs
Yard Waste	
Leaves:	4 yd ³ = 1 ton
Grass Clippings:	2 yd ³ = 1 ton
Wood Chips:	1 yd ³ = 500 lbs

**SUBMIT REPORT
TO MUNICIPALITY
BY FEB 1st !**

Your accurate and timely reporting enables the County and the State to determine an accurate recycling rate and showcase the importance and viability of the recycling industry.

I certify, to the best of my knowledge, that the information on this form is complete and accurate. I further authorize the Municipality to aggregate this report for DEP reporting purposes. If a legible weight ticket is attached, this report may also be used for DEP grant purposes.

Authorized Representative

Title

Signature

Date